

UU Waco Board Meeting Minutes

September 20th, 2015

Present:

- Jane Kittner, President
- Marty Van Wagner, Treasurer
- Judy Shofner, President-elect
- Joy Hayes-Gates, ALD 1 (Adult Programs, Children/Youth RE, Worship)
- Celeste Rorem, Secretary
- Becky Warren, ALD 3 (Care Team, PR/Communications, Social Action)
- Melissa Garn, ALD 2 (Hospitality, Membership)
- Mary Cunningham, Past President (ex officio)
- Kris Cervantes, Pastor

Opening Words and Chalice Lighting – 12:38 p.m.

Reading of the Board Covenant

Check in

Old Business:

- Share the Plate is going well
- Liability Insurance – ongoing
- Bylaws / policy and procedure revisions:
 - Action Item: KRIS CERVANTES and JANE KITTNER to review language, revisions will be sent to the Board soon for approval
- Minister's Review
 - Action Item: JOY HAYES-GATES and MARTY VAN WAGNER will complete soon

Ongoing Business:

- Team reports
 - Marti Van Wagner motioned to accept, Judy Shofner seconded, all in favor.
- Financial report
 - Judy Shofner motioned to accept, Marti Van Wagner seconded, all in favor.
 - Action Item: MARTY VAN WAGNER will ask Cheryl Foster about helping with running reports and other duties on the finance team.

New Business:

- Melissa Garn stepping down from the Board secondary to increased external responsibilities. Mary Cunningham to assume her duties.
- Action Item: JOY HAYES-GATES to email JANE KITTNER what open spots there are in the church and information regarding the nominating committee.
- Action Item: MARTY VAN WAGNER will investigate taking a 5013(c) permit to Caritas.
- Budget Analysis

Minister's Moment's

Director's Concerns

Listening to the Congregation

Important Calendar Dates

September 26 – Becoming UU

September 27 – Pie Sunday

October 11 – Board Meeting

October 18 – Congressional Meeting

October 30 – Fort Parker Retreat

November 13th – 15th – Southern Region Training (“Fall Harvest”) in Glenrose, Texas

December 6 – Holiday Music Sunday

Closing words and extinguishing of the chalice: 2:00 p.m.

ACTION ITEMS

- **KRIS CERVANTES** and **JANE KITTNER** to review language of policies and procedures, revisions to be sent to the Board soon for approval
- **JOY HAYES-GATES** and **MARTY VAN WAGNER** will complete Minister's Review soon
- **MARTY VAN WAGNER** will ask Cheryl Foster about helping with running reports and other duties on the finance team
- **JOY HAYES-GATES** to email **JANE KITTNER** what open spots there are in the church and information regarding the nominating committee.
- **MARTY VAN WAGNER** will investigate taking a 5013(c) permit to Caritas

MOTIONS

- Marty Van Wagner motioned to accept team reports, Judy Shofner seconded, all in favor.
- Judy Shofner motioned to accept financial reports, Marty Van Wagner seconded, all in favor.